

June 25th, 2011

Terms of Reference – Logistician to support mass LLIN distribution planning and implementation in Malawi

Dates: August 19th to September 9th, 2011 (Total 22 days)

Consultant: Mr Doug Mole

Background:

Malawi has implemented universal coverage LLIN campaigns in a number of districts of the country with LLINs available through various sources. In late 2011, the scale of these distributions will increase to cover the remainder of the country with XXX LLINs from the President's Malaria Initiative (PMI) to be distributed in September and XXX LLINs from the Global Fund to fight AIDS, Tuberculosis and Malaria (GFATM) to be distributed in November. Based on the experiences in the other districts where universal coverage distributions have taken place, the country has identified a strategy and has completed macro quantification of LLIN needs for each district.

With the impending arrival of the large volume of nets from PMI and GFATM, it is important to have a harmonized logistics plan as well as the appropriate supply chain management, micro planning and training tools. SARN and the Alliance for Malaria Prevention would like to support the country, particularly the NMCP logistics team and implementation partners, with a logistics expert who will work with the in-country representatives to develop the macro logistics plan and supporting documents, as well as help with the micro planning. The consultant will provide support where required to ensure that LLINs are delivered in correct quantities to locations with secure warehousing and with appropriate paper work to ensure adequate supply chain management. The consultant will respond to additional logistics support requests from NMCP and partners as appropriate.

Terms of Reference:

1. To support the NMCP and partners with developing the in-country macro logistics plan
2. To support the NMCP and partners with the development of all supporting documents to the macro logistics plan
3. To support the NMCP and partners to finalize the logistics budgets for the campaign for the implementing partners
4. To begin to support the NMCP and partners with the micro planning
5. To ensure appropriate supply chain management documents are being used and to begin the process of organizing the commodity management assessment with NMCP and partners
6. To build logistics competency and capacity at NMCP and with partners¹ through work with their logistics staff for future campaigns

Deliverables from the consultancy:

1. Final macro logistics plan
2. Final logistics budgets and chronogramme for the implementing partners.
3. Mission report provided with details of in-country support provided. End of mission report will detail:
 - a. State of campaign logistics planning on arrival and activities engaged in, including key partners met with and any travel undertaken.
 - b. State of campaign logistics planning on departure

¹ Note that this will depend upon an individual or individuals being available to work with the consultant during his time in Malawi.

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- c. Meetings with partners and key points of discussion. Consultant will identify potential constraints with the implementation of activities, including the registration which has a direct impact on logistics, and possible solutions that could be examined.
- d. Inputs and recommendations for the campaign logistics planning and implementation. This will include support given to local teams and recommendations to NMCP for next steps to ensure a successful campaign.
- e. Inputs and recommendations for roll out of future campaigns, including development of capacity country level logistics (NMCP and partners) for roll out of future campaigns. The consultant will highlight any major issues that could constrain the efforts of NMCP and partners to scale up malaria prevention in the country.

Timeline for deliverables:

All documents and supporting templates produced will remain with the country and be available immediately.

Final deliverables will be sent to SARN and Roll Back Malaria within 7 days of the end of the mission.²

² Original documents will remain in the country and copies will be sent to RBM.