**SAMPLE: Stores Stock Card**

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| **NAME OF SCHOOL** | | |  | | **DISTRICT** |  |
|  | | | | |  |  |
| **ITEM DESCRIPTION:** | |  | | |  |  |
| **UNIT:** |  | | |  | | |

| **DATE** | **REF.**  **No.** | **ISSUED TO**  **OR**  **RECEIVED FROM** | **RECEIVED**  **(+)** | **ISSUED**  **(-)** | **LOSSES and**  **ADJUST-MENTS** | **BALANCE** | **UNIT**  **PRICE** | **REMARKS** | **NAME/ SIGNATURE** |
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