**SAMPLE: Stores Stock Card**

|  |  |  |  |
| --- | --- | --- | --- |
| **NAME OF SCHOOL** |  | **DISTRICT**  |  |
|  |  |  |
| **ITEM DESCRIPTION:** |  |  |  |
| **UNIT:** |  |  |

| **DATE** | **REF.****No.** | **ISSUED TO****OR****RECEIVED FROM** | **RECEIVED****(+)** | **ISSUED****(-)** | **LOSSES and****ADJUST-MENTS** | **BALANCE** | **UNIT** **PRICE** | **REMARKS** | **NAME/ SIGNATURE**  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |