**[SPACE FOR LOGO]**

**[COUNTY] [YEAR] ITN SCHOOL-BASED DISTRIBUTION**

**TRAINING PLAN**

This is an example training plan that provides a high-level overview of which staff should be trained, by whom, and on what content. Countries should adapt the plan to their context.

| **Trainee group** | **Content** | **Trainer(s)** |
| --- | --- | --- |
| **National and regional levels** |
| NMP staff, including regional malaria focal points | * Basics of malaria transmission and prevention
* Malaria prevention tools and their benefits
* ITN use and care practices(specifically for Education staff and partners)
* SBD plan and timeline
* Roles and responsibilities
* Logistics
* Supervision
* M&E approach and digital tools
 | National level trainers supported by NMP staff |
| MOE staff |
| Implementing partners |
| **District level** |
| Directors of health | * Basics of malaria transmission and prevention
* Malaria prevention tools and their benefits
* ITN use and care practices
* SBD plan and timeline
* Roles and responsibilities
* Logistics
* Supervision
* M&E approach and digital tools
 | Regional malaria focal points |
| Directors of education |
| Malaria focal points |
| School superintendents |
| Private school coordinators |
| School supervisors |
| **Local level** |
| Headteachers | * Basics of malaria transmission and prevention
* Malaria prevention tools and their benefits
* ITN use and care practices(specifically for Education staff and partners)
* SBD timeline
* Roles and responsibilities
* Implementation plan for the day(s) of distribution
* M&E approach, digital tools and reporting
* ITN security and safety
* Reverse logistics
 | District school supervisors |
| School supervisors |

**EXAMPLE DISTRICT-LEVEL TRAINING OF TRAINERS**

**TRAINING AGENDA**

| **Day 1** |
| --- |
| **Time** | **Activity** | **Facilitator** |
| 08:00 – 08:30 | Registration |  |
| 08:30 – 08:45 | Welcome remarks | Senior District staff |
| 08:45 – 09:00 | Introduction and setting ground rules / housekeeping issues | Chairperson  |
| 09:00 – 09:30 | Training pre-test | NMP staff |
| 09:30 – 09:40 | Define workshop objectives | NMP staff |
| 09:40 – 10:00 | Overview of ITN continuous distribution | NMP staff |
| 10:00 – 10:20 | National continuous distribution strategy | NMP staff |
| 10:20 – 10:40 | **Health break** |
| 10:40 – 11:10 | Background to ITN school-based distribution in country | NMP staff |
| 11:10 – 11:30 | Process of school distribution | NMP staff |
| 11:30 – 13:00 | Roles and responsibilities | MOE staff |
| 13:00 – 14:00 | **Lunch break** |
| 14:00 – 15:00 | Malaria key messages | NMP staff and SBC partners |
| 15:00 – 15:15 | **Health Break** |
| 15:15 – 16:30 | Role play | NMP staff and SBC partners |
| 16:30 – 17:00 | Facilitators meeting to review progress and plan Day 2 | Facilitators |

| **Day 2** |
| --- |
| **Time** | **Activity** | **Facilitator** |
| 08:00 – 08:30 | Registration |  |
| 08:30 – 08:45 | Recap of Day 1 | Participant volunteer |
| 08:45 – 10:00 | Documentation and Reporting – M&E approach, systems and responsibilities | NMP staff |
| **10:00 – 10:15** | **Health break** |
| 10:15 – 13:00 | Practical orientation to the reporting system | NMP staff |
| **13:00 – 14:00** | **Lunch break** |
| 14:00 – 15:00 | Logistics reporting, including practical orientation | NMP staff |
| 15:00 – 15:15 | **Health break** |
| 15:15 – 16:00 | Validation of the school distribution data | NMP staff |
| 16:00 – 16:30 | Next steps | All |
| 16:30 – 17:00 | Wrap up |  |